

**MOTIONS RESOLUTIONS AND DOCUMENTS
REQUIRED BY PRESBYTERY FOR THE SALE OF A MANSE**

TRUSTEES MOTION

Moved and Seconded by _____ that the Manse at _____ address _____ be sold for the sum of \$ _____ with the proceeds going towards housing allowance for future ministers.

**CERTIFICATE OF TRUSTEES
ASKING CONSENT OF PRESBYTERY**

THE UNITED CHURCH OF CANADA ACT
THE MANUAL (2001 EDITION) SECTION 271

We the undersigned, do hereby certify that the following is a just and true copy of a resolution duly passed by the Trustees of _____, a Congregation(s) of the United Church of Canada and part of the _____ Pastoral Charge. At a meeting of the Trustees duly held for that purpose at _____ (*exact location*) _____ on the _____ day of _____, 200_.

Moved by _____ Seconded by _____ that the Trustees of _____, a Congregation(s) of the United Church of Canada and part of the _____ Pastoral Charge, having received the direction of the Official Board of the said Pastoral Charge to do so, request the consent of Presbytery:

(A) to the Sale of certain real property, the legal description of which is:

_____ and _____ the _____ municipal _____ address _____ of _____ which _____ is _____ pursuant _____ to _____ an _____ agreement _____ between _____ the _____ Trustees _____ of _____

_____ a Congregation(s) of the United Church of Canada, as Vendor and dated on the _____ day of _____ 2000_ and subject to Presbytery approval, the terms of which are as follows:

Real Estate Agent Name

Asking Price

Commission Rate

Sale Price Was this the best offer?

Possession Date

(B) to the following disposition of the proceeds arising from the transaction:

example: "that the monies from the purchase price of the manse property be held in trust and invested appropriately and the interest earned on the manse trust money be used towards the housing allowance for the minister of the Pastoral Charge",

And in pursuance of the said resolution, we hereby apply to Lambton Presbytery for its consent to the Sale of the real property listed above.

Dated this _____ day of _____ 200_.

Presiding Trustee

Secretary THE PROPERTY

ASSESSMENT NOTICE

MUST BE INCLUDED IN THE SUBMISSION TO PRESBYTERY

FURTHER DOCUMENTS MAY BE REQUESTED

THESE MAY INCLUDE, BUT NOT BE LIMITED TO:

- **2 APPRAISALS.**
- **SEVERAL YEARS OF FINANCIAL STATEMENTS.**

**ALL ABOVE DOCUMENTS
ARE TO BE SENT TO THE PRESBYTERY SECRETARY
WHO WILL FORWARD COPIES TO THE
ADMINISTRATION AND STEWARDSHIP DIVISION'S
PROPERTY COMMITTEE**

**ADMINISTRATION AND STEWARDSHIP COMMITTEE
MOTION OF APPROVAL**

“That Administration and Stewardship recommends that Lambton Presbytery approve the request of _____ Pastoral Charge to sell their manse.”

**GRANTING PERMISSION FOR THE PRESBYTERY SECRETARY
TO ISSUE A CERTIFICATE FOR THE SALE OF _____
MANSE AND PROPERTY**

I, _____ Chairperson of the Property Committee, recommend to Lambton Presbytery, that permission be granted to the Secretary to issue a certificate for the sale of the _____ Pastoral Charge manse and property.

Dated this day

Chairperson, Property Committee

RESOLUTION OF CONSENT OF PRESBYTERY

Resolved that the consent of Presbytery be granted to the congregation of the United Church of Canada at _____ in the Province of Ontario to sell the following lands and premises.

A legal description of the property follows:

for the sum of \$_____

**CERTIFICATE OF LAMBTON PRESBYTERY
GIVING CONSENT**

I, John Gould of the Village of Point Edward in the Province of Ontario do hereby certify and declare as follows:

- 1. I am the Secretary of Lambton Presbytery, in London Conference of the United Church of Canada.**
- 2. The lands and premises referred to in the above resolution are within the bounds of the said Presbytery.**
- 3. The above resolution was passed at a regular meeting of the said Presbytery, held at _____ municipality _____ in the Province of Ontario on the _____ day of _____ 2002.**

John Gould

**A LETTER IS THEN SENT BY THE PRESBYTERY SECRETARY
TO THE PASTORAL CHARGE
QUOTING THE MOTION PASSED
AND INCLUDING TWO COPIES OF
THE CERTIFICATE OF CONSENT
NOTING THAT ONE IS FOR THE TRUSTEES RECORDS
AND THE OTHER IS TO BE ATTACHED TO THE DEED.**

**COPIES OF ALL THE ABOVE DOCUMENTS ARE TO BE HELD
IN THE PRESBYTERY SECRETARY'S FILES
WITH DUPLICATES IN THE PROPERTY COMMITTEE'S FILES.**